

Tech City College Admissions Policy

An Aspirations Academies Trust Academy



Date of last review:	August 2018	Review period:	1 year
Date of next review:	July 2019	Owner:	Tech City College
Type of policy:	Statutory	LAB or Board approval:	LAB

Overview

Tech City College Tech City is a 16-19 Academy specialising in subjects related to Science, Technology, Engineering, Art and Mathematics.

The Academy is a non-selective school and seeks to engage students that have an interest and aptitude for STEM and Art subjects; a commitment to learning and personal development; and a real determination to work hard and succeed.

Tech City College actively involves employers in the curriculum providing opportunities for students to experience the real world of science and technology, and exhibits a culture of aspiration and our Admissions Policy reflects these aspirations. Tech City College will provide places for young people aged between 16 – 19 years old and the Admissions Arrangements Year 12 intake are set out below. Tech City College is committed to a straightforward, open, fair and transparent Admissions arrangement. The school will act fully in accordance with the School Admissions Code, the School Admissions Appeals Code and admissions law as they apply to Academies. Application Process

1. Application Process for Admission

There are a variety of post-16 courses on offer each with different entry requirements. Full details of these will be published annually in the post-16 prospectus or on the College website, and applicants should contact the college for information. To be eligible for entry into Year 12 in 2016 pupils will be reviewed using the Admissions Criteria and places will be allocated dependent on their Year 11 examination performance (see Section 3 below). Tech will admit any pupils who meet the minimum entry requirements. In addition to the post-16 minimum academic entry requirements, pupils will need to satisfy minimum entrance requirements to the courses for which they are applying. If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses the school offers for which they do meet the minimum academic requirements, providing these courses are not already full and oversubscribed. Course requirements are published annually on the school's website in the post-16 prospectus.

All students interested in a place at Tech City College for the next academic year should complete an application form available directly from the college website at www.techcity-aspirations.org or by contacting the college at info@techcity-aspirations.org. The application form should be completed online or with the college by 31st January 2019, although late applications will also be accepted until the end of August. Offers for places will be made from 1st March based on forecast grades. In the event of a student not achieving the final exam requirements they will be invited for an interview to discuss an alternative course option, if available.

2. Planned admissions numbers (number of places available)

Tech City College has capacity for 432 students across two year groups. Tech City College will have a maximum pupil intake of 216 students per year.

The number of places available for external applicants is 216 per year in Year 12.

3. Admission criteria

- General admission (basic entry criteria for course option)
- **Age:** 16 – 19

Note: Applicants under the age of 16 on 1st September (in year of admission) or 19 on 31st of August (in year of admission) will not be considered¹.

- **Catchment Area:** As a 16-19 institution Tech City College accepts applications from applicants residing in any of the 33 London Boroughs.
- **Compliance to Application process:** Application and Interview.

Note: All applicants will be required to submit a fully and correctly completed application form, incomplete applications may be discounted. Applicants should confirm they are willing to attend an interview as part of the application process.

- **Deadline:** the deadline for completed applications is 31st March for admission to Tech City College.

Tech City College has provision for Science, Technology, Engineering, Art and Mathematics. The College welcomes all students with a demonstrable interest and commitment to any/all of the above areas and is committed to supporting students of varying abilities to achieve to their full potential.

In addition to meeting general admission criteria, applicants to Tech City College will have to meet the course requirements for the individual course/s they wish to study. Full details on entry requirements for each course/Sector Subject Area can be found in the Tech City College application form and on the Tech City College website.

4. Late Applications

All applications received after the deadline will be considered late applications. Late applications will only be considered if there are still vacancies at Tech City College. Late applicants should be aware courses may not be available in their preferred subject(s).

5. Oversubscription policy

If there are more eligible applications received than places available at Tech City College, then places will be allocated in accordance with the following priority order:

- Students having completed the Tech City College Foundation for Progression year and submitted an eligible application;

¹For the purposes of the funding agreement 18 means 'under the age of 19' on 31 August in the academic year in which the learner is due to commence their programme of study.

- Students with disabilities and/or learning difficulties²
- Looked after children and previously looked after children or young people;
- Students who were entitled to free school meals in the school year preceding their application to Tech City College.
- Students who present from the local community (judged by proximity to the Academy) within Greater London as defined by residence within a recognised London local authority.

In the event where more than one pupil is assessed equally using the above criteria, the following process will be used for selection of pupil:

- Place(s) allocated by random computerised lottery.

When all places have been allocated, prospective students will be advised to:

- Join the Tech City College Waiting List

6. Waiting list

Tech City College will operate an internal waiting list.

If any vacancies should arise from the start of the academic year to the 31st January of the same academic year³, first priority will be given to those on the waiting list managed by Tech City College.

The following process will be used for allocation of places from the Tech City College waiting list in accordance with the following priority order:

- Students having completed the Tech City College Foundation for Progression year and submitted an eligible application;
- Students with disabilities and/or learning difficulties⁴
- Looked after children and previously looked after children or young people⁵;
- Students who were entitled to free school meals in the school year preceding their application to Tech City College.
- Students who present from the local community (judged by proximity to the Academy) within Greater London as defined by residence within a recognised London local authority.

In the event where more than one pupil is assessed equally using the above criteria,

As defined by Disability and the Equality Act 2010 or an individual with a transition plan (i.e. who had a statement of special educational needs while at school)

³ So for example, in the 15/16 academic year, this would mean any vacancies that arise between 1st of September 2016 to the 31st of January 2017.

⁴ As defined by Disability and the Equality Act 2010 or an individual with a transition plan (i.e. who had a statement of special educational needs while at school)

⁵ Children who are "looked after" may be "Accommodated" "In Care" or "remanded/ detained".

the following process will be used for selection of pupil:

- Place(s) allocated by random computerised lottery.

7. Appeals

In the event that a place is not offered at Tech City College, parents/carers have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of the College. The Appeal Panel will be independent of the School.

8. Exceptions

The Local Advisory Board reserves the right to consider applications from applicants who do not meet the precise conditions for entry but can demonstrate specific aptitude in relevant subject areas, for example, this may include an appropriate reference from a teacher. This consideration does not affect the right of any applicant to make an appeal.